

## Minutes

### Meeting Details

<b>Meeting</b>	Executive Council
<b>Date &amp; Time</b>	October 12 <sup>th</sup> , 2019 at 11:00 AM - 5:00 PM
<b>Location</b>	130 King Street W, Toronto, ON M5X 1C9

### Revision History

Version	Date	Author(s)	Revision Notes
1.0	October 12 <sup>th</sup> , 2019	Taylor Dallin	Draft Meeting Minutes
2.0	November 12 <sup>th</sup> , 2019	Taylor Dallin	External Meeting Minutes

### Meeting Attendance

Name	Role	Attendance
<b>Voting Members</b>		
Sophia Trozzo	Chief Executive Officer	Y
Tara Rezvan	Chief Financial Officer	Y
Sally Meseret	President	Y
Jade Bilodeau	CBC President	Y
Sofia Zamorano	CBC Vice-President	Y
Sarah Chun	PBC President	Y
Sam Abbott	PBC Vice-President	Y
<b>Quorum Achieved (3/3)</b>		Yes (100%)
<b>Non-Voting Members</b>		
Cameron Prosic	Public Affairs Coordinator	Y
Taylor Dallin	Operations Coordinator	Y
Simon Harris	Policy Coordinator	Y (call-in)
Arlene Wang	Media Design Coordinator	Y
Lily Sutton	Outreach Coordinator	Y
Justine Mackay	Professional Development Coordinator	Y

## Meeting Minutes

#	Agenda item	Key Points Noted
<b>Opening</b>		
1.	Call to Order	Meeting was called to order at 11:16 AM.
2.	Approval of Agenda	J Bilodeau Seconded by S Meseret
3.	Approval of Minutes	J Bilodeau Seconded by S Zamorano
<b>Information Items</b>		
4.	CEO Address (S Trozzo)	<ul style="list-style-type: none"> <li>- S Trozzo stressed the importance of going through the FGM agenda line by line to ensure our respective responsibilities get carried out</li> <li>- S Trozzo asked each person on the Executive Council to share one positive thing our team is doing and one thing we can improve on</li> <li>- There were many similar themes brought up, such as a need for improvement in communication and meeting deadlines</li> <li>- S Trozzo emphasized the necessity for better team support and communication, especially with FGM coming up</li> </ul>
5.	Presidential Address (S Meseret)	<ul style="list-style-type: none"> <li>- S Meseret spoke about the team coming together and feeling as though they can depend on each other for FGM</li> <li>- S Meseret shared the following update:               <ul style="list-style-type: none"> <li>- Meeting with Norah Marsh – EQAO Advisory</li> <li>- Elearning – an organization is interested in promoting recommendation 11 and an elearning readiness rubric</li> <li>- M Weidner discussion on the state of education in Ontario</li> </ul> </li> </ul>
6.	Coordinator and Board Council Updates	<ul style="list-style-type: none"> <li>- J Bilodeau and S Zamorano shared the following written update:               <ul style="list-style-type: none"> <li>- Met with OCSTA on October 1<sup>st</sup></li> <li>- Discussed logistics for OCSYD and the student trustee workshop at OCSTA's January Seminar</li> <li>- Completion of Stewards of Sustainability document</li> <li>- Will be the MCs of the youth conference held by Catholic Curriculum Corporation-When Faith Meets Pedagogy</li> </ul> </li> <li>- S Chun and S Abbott shared the following written update:               <ul style="list-style-type: none"> <li>- Introducing a mentorship program in our PBC session at FGM-pairing public student trustees across Ontario</li> <li>- Attending OPSBA advocacy day on November 25<sup>th</sup></li> <li>- Ontario Coalition for Children and Youth Mental Health reps: Student Well-Being Co-Chairs and C Prosic</li> </ul> </li> <li>- C Prosic shared the following written update:               <ul style="list-style-type: none"> <li>- Keeping twitter account active by retweeting</li> <li>- Working with new partners who have reached out to us</li> <li>- Helping K Rushowy</li> <li>- Prepared draft statements for CUPE strike (in case of the event of a strike)</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>- A Wang shared the following written update:                             <ul style="list-style-type: none"> <li>- Worked on cleaning up the website</li> <li>- FGM design invite completed</li> <li>- EQAO student advisory council: orientation session booked for later this month</li> </ul> </li> <li>- J Mackay shared the following written update:                             <ul style="list-style-type: none"> <li>- Worked with school board secretaries</li> <li>- Closed reg and sent the Marriot finalized catering, rooming list, and much more!</li> <li>- Finished up the internal FGM agenda</li> <li>- Had exec drop names of guest speakers and the night activity for FGM</li> <li>- Began planning and fine tuning the night activity</li> </ul> </li> <li>- L Sutton shared the following written update:                             <ul style="list-style-type: none"> <li>- Got in contact with OCDSB, looking into meeting in the future</li> <li>- Developed a presentation for elementary student outreach</li> </ul> </li> <li>- S Harris shared the following written update:                             <ul style="list-style-type: none"> <li>- Attended and contributed to the drafting of the Right to Education Working Group policies and positions</li> <li>- Set up a standardized format for citations for future documents</li> <li>- Began preliminary research for the creation of a policy bank and for the Pre-Budget submission</li> </ul> </li> <li>- T Dallin shared the following written update:                             <ul style="list-style-type: none"> <li>- Successfully carried out the WG transitional conference!</li> <li>- Set up group chats for co-chairs on messenger and Instagram</li> <li>- Coordinated the expense claim forms for co-chairs expensing conference costs to OSTA</li> <li>- Collected and reviewed performance evaluation documents from each WG</li> <li>- Started to prepare for FGM breakout sessions with WG co-chairs</li> <li>- Wrote the draft meeting minutes for the September Executive Meeting</li> <li>- Worked on the external meeting minutes for the September Executive Meeting</li> </ul> </li> </ul>
7.	Financial Update (T Rezvan)	<ul style="list-style-type: none"> <li>- T Rezvan shared the following update:                             <ul style="list-style-type: none"> <li>- There were a few OSTA Supports applications and they all received financial aid</li> <li>- Invoicing is finished</li> <li>- Transition to EFT payments rather than cheques from boards has been helpful</li> <li>- First quarter financial report to be presented soon</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>- More streamlined process for meeting requests is necessary</li> <li>- Financial audit is still currently underway</li> </ul>
8.	Board of Directors Update (M McCormac)	<ul style="list-style-type: none"> <li>- S Trozzo shared on behalf of M McCormac that OSTA-AECO will no longer be using the 70 Temperance office space</li> <li>- S Trozzo shared that there will be a new storage locker location and that materials will be moved over shortly</li> </ul>
9.	FGM Discussion (J Mackay, S Trozzo)	<ul style="list-style-type: none"> <li>- J Mackay overviewed details about FGM and went through the internal agenda</li> <li>- S Trozzo outlined team expectations at FGM</li> </ul>
<b>Lunch</b>		
10.	Strategic Planning Session (S Meseret)	<ul style="list-style-type: none"> <li>- S Meseret discussed OSTA-AECO's sphere of influence and the need to diversify OSTA-AECO's reach in order to engage students, parents, and the general public, alongside the Ministry of Education and provincial stakeholders</li> <li>- S Meseret identified OSTA-AECO'S positive advocacy feedback loop: recognizing existing challenges for students, reporting on what can be done to fix challenges, and advocating for change</li> <li>- S Meseret emphasized reaching out to students more and increasing OSTA-AECO's visibility</li> <li>- Idea: Systems enhancement report – three main aspects: data collection, report writing, engaging promotion</li> <li>- Executive Council brainstormed report topic ideas in small groups</li> <li>- Potential report topics: mental health, diversity/cultural backgrounds, special education</li> <li>- Shortlisted idea: diversity survey and report – making sure that underrepresented students are heard – What does 2 million look like?</li> <li>- Group discussion on how to compare and contrast data, as well as analyze the results geographically</li> <li>- Executive Council split up into small groups to work on survey questions <ul style="list-style-type: none"> <li>- Geographic: L Sutton <ul style="list-style-type: none"> <li>- Access to resources (technology, educational supports, opportunities for advancement, transportation, post-secondary, marginalized) and socio-economic status</li> </ul> </li> <li>- Ability: S Trozzo, A Wang, S Abbott <ul style="list-style-type: none"> <li>- Special education, IEPs (to what extent has it affected your education?), accessibility, awareness of students with special needs</li> </ul> </li> <li>- Background: S Zamorano, S Chun, J Bilodeau, T Dallin <ul style="list-style-type: none"> <li>- Represented by curriculum, do you feel accepted in your school environment?, have you ever felt unsafe due to your ___? (list factors), cultural/racial, gender/sexual identity</li> </ul> </li> <li>- Personal questions: T Rezvan, C Prosic</li> </ul> </li> <li>- S Meseret and S Harris will review everything</li> </ul>

11.	OSTA-AECO 20 Years (S Meseret)	- Postponed to the next meeting
12.	Moving and Seconding Motions (S Meseret)	- Postponed to the next meeting
13.	Elementary Student Outreach (L Sutton, S Meseret)	- Postponed to the next meeting
14.	Review of Actions, Decisions, and Next Steps (S Trozzo)	- Working with small groups to brainstorm questions for the systems enhancement report
15.	Motion to Adjourn	- Meeting adjourned at 5:34 pm

## Upcoming Meeting:

- **November Executive Meeting:** November 16<sup>th</sup>, 2019